Record of Decisions
Board Meeting
Navan Curling Club
March 15, 2020

Present – Board of Directors: Louis-Marie Pommainville, President | Jacques Gobin, 1st Vice-President | Alicia Krolak, 2nd Vice-President | Ashley Desrosiers, Secretary | David Scott, Treasurer | Brent Kalk, Communications Director | Bailey Henderson, Bar Director | George Thwaites, Match Director | John Pearson, Membership Director | Luc and Claire McArdle, Social Directors | Ken Reilly, Ice Director

1. **Call to Order** – Louis-Marie Pommainville called the meeting to order at 1:04 p.m.

2. **Check for Quorum –** A quorum was in attendance.

3. **Approval of last Record of Decisions** – **February 9, 2020**
Motion: Approval of February 9, 2020 Record of Decisions. Motioned by: Dave Scott. Seconded by: Bailey Henderson. Result: **Carried**.

4. **Follow-up Business**
4.1 <u>2020-21 Draft Budget</u>
- Dave has made a draft budget based on historical trends. He has included $30k for fixing the decking. George asked about what effect this might have on membership fees. Dave said it shouldn't increase them, will come out of capital expense reserve. We currently get $15k in capital from membership fees per year. Dave asked that any inputs or requests be sent to him by Sunday, March 22. **Action:** All members.

4.2 <u>Bartenders/Club Manager Employment Status</u>
- Dave is going to come up with draft budgets showing different scenarios for bartenders and club manager, including if they were to be hired as official employees of the Club. Bailey mentioned there are obvious benefits for employing bartenders, including having guaranteed shifts, and closing responsibilities. **Action:** Dave to draw up draft budgets showing different scenarios for staffing.

4.3 <u>Advertisers</u>
- Dave advised that some of our current advertisers have money due, but we don't have anyone assigned to follow-up on payment. **Action:** Tabled until we can assign.

5. **New Business**

5.1 <u>Gripper Program</u>
- Kelly Oka presented about reinstating the gripper program. He spoke about the negative comments he received when we ran the program every year. Kelly believes it had a positive effect on the cleanliness of the ice, however thinks it's only required every other year. He said the cost would be $20 per gripper. **Motion: Reinstate the gripper**

program, with a new gripper being provided every 2 years. Motioned by Jacques Gobin. Seconded by Alicia Krolak. Carried. **Action** Dave to advise Kelly to proceed with order of grippers.

5.2 Club Brooms, Sliders and Stabilizers
- George asked Kelly about replacing club brooms, as a lot of our current brooms are very worn. Asked about when we should consider replacing 50-75% of our brooms. Kelly advised that he just purchased 60 brooms from Goldline as they were clearing out their Fibreglass brooms. The cost would be $60-65 per broom. George asked about sliders, as some are in bad repair. Cost would be $20-25 per slider. George also asked about stabilizers, as a few of the Club's have gone missing. The cost would be $85-90 per. Total cost for all would be approximately $3,000. **Tabled**.

5.3 CCM Software
- Brent spoke about conversion to CCM software. George asked about purchasing software, and running a parallel system. New software costs approx $900. There's a possibility we could get a refund on the existing program for next year's fee. **Action** Brent to continue implementation of new software.

5.4 Closing the Bar with No Bartender
- Bailey brought up the issue of who closes the Club when there is no bartender. There was an incident a few weeks ago when a bartender was not available for a Saturday evening draw. For the remainder of the season, we will advise the convenors will be the responsible person. They can ask a trusted person to do it if they cannot. **Closed.**

5.5 Thank-you Program
- George inquired if there is a program or incentive to thank volunteers for their contributions to the Club. There is currently not, but Alicia mentioned possibly doing a plaque for outstanding contributions by members. **Tabled.**

5.7 2020-21 Season
- Discussions around what the open and close dates would be for the 2020-21 seasons. George provided an attachment prior to meeting with 3 options. Alicia mentioned if we open earlier, we can offer the club for an OCA event. **Motion: Adopt 'Option C' as the 2020-21 Season Dates.** Motioned by: Louis-Marie Pommainville. Seconded by: Bailey Henderson. Result: **Carried.**

5.8 League Recommendations
George made the following recommendations for league changes on behalf of himself, Alicia and John:
- Change Tuesday, Wednesday and Thursday night draw times to 15 minutes earlier. **Motion: Move Tuesday, Wednesday, Thursday evening draw times to 6:30 and 8:45 start.** Motioned by: Alicia Krolak. Seconded by: Bailey Henderson. Result: Carried.

- 4:30 pm Saturday draw to be used for Mixed Doubles, Cash League or Little Rocks. Discussion about Mixed Doubles and whether there is enough available ice on Saturday to accommodate. Discussion about Cash League, and if there's enough guaranteed interest to justify taking that draw time away from the Fixed Mixed league. Consensus is that there are currently 30 teams in Fixed Mixed, and there are bound to be some teams to switch to Cash League. Brent said it's a struggle to fill teams for Fixed Mixed, and the new cap would be 24.

Motion: Allow Mixed Doubles league given there is enough ice availability. Motioned by: Ken Reilly. Seconded by Brent Kalk. Result: Carried.

Action George to confirm there is enough ice for Mixed Doubles League.

- Monday Night Ladies format to change to 12 teams, capped at 14. Adult Learn to Curl on Mondays at 8:15.
- Thursday Men's League to remain the same, but advertising to begin earlier.

Motion: Adopt all of the above recommendations. Motioned by: Brent Kalk. Seconded by: Bailey Henderson. Carried.

5.9 Members with Multiple Teams Playing Championship Night

- Louis-Marie said there was a request from a member to discuss a solution for members who have multiple teams playing on Championship night. George noted that this matter has been previously discussed and attended to, and provided some options. Consensus among the Board was that members will need to pick the team they want to play for, and find a spare for any conflicting games using spare rules for Championship night. **Action** George to inform anyone with conflicting games of the decision.

5.10 Pace of Play

- George presented a discussion paper on pace of play and time limits for consideration. Due to agenda time constraints, George requested that this item be deferred for future agenda. **Tabled.**

5.11 COVID-19

- Alicia mentioned new concerns about keeping the Club open during the current COVID-19 pandemic. The Board held an emergency meeting yesterday (March 14, 2020) to discuss whether to keep open, or close early. At that time we decided to keep it open, but monitor the situation closely. Given new information today, another vote was held to close the Club effective March 16, 2020 at 11pm. Result: 9 in favour, 2 opposed, 1 abstained. **Action** Brent to send out communication to members of the decision to close the Club.

6. Next Meeting of the Board

- The next board meeting has been scheduled for April 5, 2020 at 1 p.m. **Action** Meeting invite to be sent out.

7. Adjournment

- Meeting was adjourned at 3:29 p.m.